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Ron Huberman  
Chief Executive Officer

Deborah E. Duskey  
Chief Specialized Services Officer

### MEMORANDUM

**TO:** Principals  
Preschool Teachers  
Teacher Assistants

**Cc:** Jawanda Hairston, Director, Program Development

**FROM:** Deborah E. Duskey *[Signature]*  
Chief Specialized Services Officer

**DATE:** March 15, 2010

**RE:** Kindergarten Readiness Tool (KRT) for Early Childhood Students with Disabilities

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During the month of May, the Office of Early Childhood Education (OECE) will be administering the Kindergarten Readiness Tool (KRT) to every preschooler who is age cycle four and scheduled to enter kindergarten in the fall of 2010. This tool asks teachers to engage children in activities, either individually or in small groups and record their performance. The activities include but are not limited to, letter recognition, story recall, and number knowledge.

Children with disabilities in blended preschool programs should participate in the administration of all assessments being provided to general education preschool students. As such, students with disabilities should also participate in the administration of the Kindergarten Readiness Tool (KRT). The special education teacher providing services to these students should ensure that accommodations and modifications, as they appear in the Individualized Education Program (IEP), are implemented during the administration of any assessments.

If you have any questions or concerns regarding the administration of assessments to preschoolers with disabilities, please contact Angela Higginbotham, Early Childhood Specialized Services, at (773) 553-1900.

*Barbara Eason-Watkins*  
**Approved:** \_\_\_\_\_  
Barbara Eason-Watkins, Ed. D.  
Chief Education Officer